



WSIAT E-Share Frequently Asked Questions

1. What is E-Share?

E-Share is a cloud based, secure file sharing service built on TitanFile™. You will receive information faster and be able to access it at your convenience with E-Share.

2. How will I know if the WSIAT has sent me something using E-Share?

You will receive an email from: WSIAT – TASPAAAT File Share via TitanFile. The subject line will be the WSIAT appeal # followed by the first three letters of either the worker's last name, the employer's name, or the applicant's name (for example, an entitlement appeal for Jane Smith would be named 2021-0000000 SMI).

3. How do I access the files that have been sent to me by the WSIAT?

In the email you received from the WSIAT, click on the green "Access Files" button. The first time you do this, you will need to set up an account with your email address and a password that you create. This password is your E-Share password. You will use this password every time you log on to the E-Share program.

4. After I log in to E-Share, two-factor authentication is required. What is this?

This is an extra layer of security to protect your information that requires a PIN. You can select to receive your PIN by SMS code (text message), as a voice message, by email, or through an authenticator application (app). When you register as a new user, you will be asked to setup two-factor authentication. For the highest level of security, we recommend you select SMS, Voice, or Authenticator app. E-Share will send you your PIN within seconds. Once you enter and verify the PIN, E-Share will open and you will see the "channel" that was sent to you with any attachments.

5. I am a representative and have many appeals at the WSIAT. When I log onto E-Share, how will I know which channel belongs to which appeal?

E-Share channels have the same name as the subject line in the email. Please see Question #2 for channel naming conventions.

6. How long can I access the E-Share channel sent to me by the WSIAT?

Each E-Share channel will expire after 30 days. You will need to download and save the files to keep them after the expiry date.

November 19, 2025